

Stream Proof Moderator - Public Guide

Workspace, members, playlists and proof review | Updated 30 September 2026

Purpose. The Moderator App is a separate workspace for music-community teams. It helps moderators manage Stream Proof members, playlist assignments, proof review, messages and selected Spotify playlist actions. Each customer workspace is separated from other customers.

1. First sign-in

1	Create or receive your workspace A new customer can start with the public 7-day trial. The account owner signs in with the email address and password used during registration.
2	Start with an empty workspace A new workspace begins without other customers' messages, streamers or proof records. Add your own team and workflow data.
3	Invite moderators The owner can add moderators and control which playlists and permissions each moderator receives.
4	Add playlists and streamers Build the playlist catalog, assign responsibility and create streamer accounts with the listening-history provider they will use.
5	Review activity Use the dashboard, review queue, messages and weekly views to follow current work.

2. Main areas of the Moderator App

Topic	What to expect
Dashboard	Shows current Stream Proof activity, recent proof work, tasks and the playlists relevant to the signed-in moderator.
New streamer	Creates a member profile, selects a listening-history platform, assigns playlists and produces a personal connection link.
My active playlists	Shows playlists assigned to the current moderator. The owner can use the wider admin overview when required.
Review	Opens proof items that need a moderator decision. Verify or reject only after checking the available proof information.
Messages	Starts closed and shows only conversations belonging to the current workspace and its assigned members.

Topic	What to expect
Playlist catalog	Maintains the playlists available inside the workspace and which moderator is responsible for them.
AI Playlist Match	Provides a suggested playlist fit based on available song and playlist information. It is decision support; the moderator remains responsible for the final choice.
Action archive	Keeps a history of moderator workflow actions where the app records them.

3. Adding a streamer

- Enter the member/display name and, where useful, the artist/project name.
- Choose the listening-history platform. Last.fm is the normal route for new users; Spotify may remain available for existing authorised test users.
- Add an email address when the member cannot be contacted through Facebook or Messenger.
- Assign only the playlists that this member needs for Stream Proof.
- Send the generated personal connection link. The member uses that link to connect their own provider account.
- Never request or store a member's Spotify or Last.fm password.

4. Playlist responsibility and proof review

Topic	What to expect
Playlist ownership	Assign playlists deliberately. A moderator should normally work only with the playlists they manage; the owner can retain overall visibility.
Unmanaged playlists	A playlist can remain unassigned rather than being silently placed with the wrong moderator.
Proof image	Open the submitted proof image when available and compare it with the account, playlist, tracks and timestamps shown in the review data.
Verify / reject	Use Verify only when the available evidence is acceptable for your community workflow. Reject when the proof does not meet your process and add a clear note when useful.
Unusual patterns	Automated integrity notes are information for review, not an automatic verdict on a listener or a Spotify decision.

5. Spotify Playlist Manager

Write access required. Adding or removing songs through the Moderator App works only when a Spotify account with permission to edit that playlist has been connected. Spotify collaborator access itself must be arranged in Spotify; the app does not grant collaboration rights.

- Use the Playlist Manager only for playlists assigned to the current workspace and moderator permissions.
- Before adding a track, verify the correct artist, track and target playlist.
- Removing a track should require an intentional confirmation step.
- Playlist changes are recorded by the application where supported so the workspace owner can review who performed an action.
- If the connected Spotify account does not have write permission, use Spotify directly or ask the playlist owner to correct access.

6. Stream Proof data used by moderators

- Stream Proof retains up to 1000 recent plays per proof account for a maximum of 7 days.
- Playlist recognition supports ordered playback and shuffle and can re-evaluate retained history when a playlist becomes known.
- Long gaps alone do not prove that a new playback run started. Recognition is based on playlist sequence/context and the surrounding listening history.
- Proof data can only reflect what the connected listening-history provider supplied and what the app captured in time.
- A proof record is not a Spotify certification and does not guarantee royalties, chart treatment or stream acceptance.

7. Trial, seats and subscription

- The public trial lasts 7 days and is intended for evaluating the Moderator App in a private workspace.
- The included team size and current subscription prices are shown in the app. Use the in-app information as the current source because plans can change over time.
- Additional moderator access is controlled by the workspace owner and the active plan.
- If online billing is available for the workspace, subscription and payment actions are completed through the secure in-app billing flow.

8. Privacy and separation

Workspace separation. Moderator messages, members, playlist assignments and proof work must remain scoped to the customer workspace. If information from another customer ever appears, stop using that view and contact MB Music Productions support before continuing.